

North Warren Central School Staff Intervention Rubric – Grades 7 - 12

	Behavior	First Time	Second Time	Third Time	Fourth Time
LEVEL 1	<p>Teasing (name calling, insulting, or other behavior that would hurt others' feelings or make them feel bad about themselves);</p> <p>Exclusions (starting rumors, telling others not to be friends with someone, or other actions that would cause someone to be without friends).</p> <p>Hitting (pushing, slapping, grabbing)</p>	<p>Verbal warning.</p> <p>Document incident in Student Notes *</p> <p>(*) Staff members with no access to either Schooltool or a specific student should write an email notification to the student Homeroom Teacher to enter into Schooltool</p>	<p>Student will complete <i>Student Reflection Sheet</i> – parent to sign</p> <p>Discipline Referral in Schooltool will be made *</p> <p>Parent Call by staff member **</p> <p>20 minute ISS lunch <i>or equivalent</i></p> <p>Additional consequences at discretion of principal or designee</p> <p>(*) Staff members with no access to enter Discipline Referral will notify Homeroom Teacher to enter into Schooltool</p>	<p>Student will complete <i>Student Reflection Sheet</i> – parent to sign</p> <p>Discipline Referral in Schooltool will be made *</p> <p>Parent Call by staff member **</p> <p>ISS (amount at discretion of principal or designee)</p> <p>Notify appropriate grade level counselor</p> <p>Additional consequences at discretion of principal or designee</p>	<p>Send directly to principal</p> <p>Staff member will call parent and notify them that principal or designee will be calling them **</p> <p>Student will complete <i>Student Reflection Sheet</i> – parent to sign</p> <p>Principal will call parent</p> <p>In-school suspension until parent arrives.</p> <p>Discipline Referral in Schooltool will be made *</p>
LEVEL 2	<p>Threat of serious violence</p> <p>Severe hitting (punching, kicking and similar behavior that may injure others);</p> <p>Harassment (racial, ethnic or sexual name-calling or other severe harassment)</p> <p>Cyber bullying (texting, Facebook, technology based individual / group harassment)</p>	<p>Send to principal</p> <p>Staff member will call parent and notify them that principal or designee will be calling **</p> <p>Principal or designee will call</p> <p>In-school suspension until parent arrives.</p> <p>Discipline Referral in Schooltool will be made</p> <p>Additional consequences at discretion of principal or designee</p>	<p>Immediate suspension at discretion of principal or designee</p> <p>Parent conference with principal or designee before student can return to school.</p> <p>Discipline Referral in Schooltool will be made. * **</p> <p>Additional consequences at discretion of principal or designee</p>	<p>Superintendent Hearing <i>(Refer to North Warren Levels Rubric for LEVEL 3)</i></p>	

(*) At all levels, document incident in Schooltool, so that all staff may have awareness of any possible history

(**) Please remember it is EVERY staff member's responsibility to contact the parent of the student who bullies, as well as the student who was bullied (as appropriate). Please DO NOT use student names or specific consequences levied on the student who bullied, when discussing incident with the other parent.